

NOTICE OF REGULAR MEETING OF THE GOVERNING BODY OF THE
CITY OF HUNTINGTON AT THE HUNTINGTON MUNICIPAL BUILDING
802 HIGHWAY 69 SOUTH, HUNTINGTON
Tuesday – March 22, 2022 – 5:30 PM

Call the meeting to order.
Pledges to the US and Texas flags.

PUBLIC FORUM

REPORTS

Financial Report
Police Department Report
Fire Department Report
Animal Control / Code Enforcement Reports

CONSENT AGENDA

- Minutes from the February 8, 2022 special meeting and the February 22, 2022 regular meeting.

DISCUSSION ITEMS

- Recognition of the Employee of the Quarter.

ACTION ITEMS

1. Discussion with possible action to approve securing a loan and subsequent renewals from American State Bank secured by one of the City's certificates of deposit to fund the purchase of the three vehicles for the Utility Department approved in the Fiscal Year 2022 budget document and authorizing signatories for such documents.
2. Discussion with possible action to designate the remaining Ford one-ton pickup as surplus equipment and give Bill Stewart the authority to dispose of it in the manner most beneficial to the City.

EXECUTIVE SESSION

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act).

I, the undersigned authority, do hereby certify that the Notice of Meeting was posted on the front entrance of City Hall of the City of Huntington, the bulletin board at the public Post Office, and on the City of Huntington's website, places convenient and readily accessible to the general

public at all times. Said notice was posted on March 18, 2022 and was posted continuously for at least 72 hours prior to the scheduled time of said meeting.



Julie Davis, City Secretary

The City of Huntington encourages all citizens to participate in its governing body meetings. If anyone requires special accommodation in order to participate due to a disability, please provide notice to the City Secretary at (936) 422-4195 at least 48 hours in advance of the meeting.

CITY OF HUNTINGTON
2022 FY Budget Summary for 2/2022

DEPARTMENT/FUND	BUDGET FOR FISCAL YEAR 2022	EXPENDED TO DATE	FUNDS REMAINING
Water Department	\$759,540	\$208,207	\$551,333
Gas Department	\$573,380	\$644,807	-\$71,427
Waste Water Department	\$374,450	\$179,403	\$195,047
Solid Waste Department	\$111,000	\$48,334	\$62,666
Utility Debt Service	\$295,923	\$80,465	\$215,458
Subtotal Utility Fund	\$2,114,293	\$1,161,216	\$953,077
Administration	\$350,990	\$164,524	\$186,466
Finance	\$388,995	\$156,874	\$232,121
Streets & Parks	\$185,430	\$126,322	\$59,108
Police	\$533,480	\$184,266	\$349,214
Subtotal General Fund	\$1,458,895	\$631,986	\$826,909
Grant Fund	\$4,031,546	\$348,883	\$3,682,663
Subtotal Grant Fund	\$4,031,546	\$348,883	\$3,682,663
Fire Fund	\$16,750	\$8,237	\$8,513
Subtotal Fire Fund	\$16,750	\$8,237	\$8,513
Debt Service Fund	\$170,175	\$3,000	\$167,175
Subtotal Debt Service Fund	\$170,175	\$3,000	\$167,175
Municipal Court Restricted Fees Fund	\$39,850	\$18,422	\$21,428
Subtotal Municipal Court Restricted Fees Fund	\$39,850	\$18,422	\$21,428
Huntington Economic Development Corporation	\$110,250	\$103,818	\$6,432
Subtotal HEDC Fund	\$110,250	\$103,818	\$6,432
Total Budget	\$7,941,759	\$2,275,562	\$5,666,197

**City of Huntington PD
Monthly Stats for Feb, 2021**

Officer Name	Miles Driven	Calls Requiring a Response			Citations Issued	Arrests Made	Accidents		Contacts Made	Warnings Given
							Worked			
Epperly, Bobby	749		12		1	0	1	15	2	
Courtney, Joey	398		26		11	0	1	57	0	
Ramos, Ernesto	51		2		5	0	0	3	0	
Mclean, Nichole	1174		21		59	0	2	84	19	
Whitworth, Cody	530		20		20	0	1	52	4	
Wade, Lesley	409		10		20	2	0	42	5	
TOTALS	3311		91		116	2	5	253	30	



City of Huntington Volunteer Fire Department

P.O. BOX 349 Huntington, TX 75949

Station 936-422-9766

Emergency 911

Department Monthly Report

Date Report Completed: 3-16-22

Report for Month of: Feb 2022

Number of Active Members: 12

Number of Department Calls: 20

Itemized Calls-

In the City Limits:

Structure Fires: 1

Fire Alarms: 0

MVC/10-50s: 0

Vehicle Fires: 0

Down Trees: 0

Gas Leak/Oder: 0

Hazmat: 0

Grass/Brush/Woods Fires: 0

Power Lines/Transformers: 0

Public Service/Good Intent: 0

Other: 0

Outside City Limits:

Structure Fires: 9

Fire Alarms: 1

MVC/10-50s: 0

Vehicle Fires: 1

Down Trees: 0

Gas Leak/Oder: 0

Hazmat: 0

Grass/Brush/Woods Fires: 7

Power Lines/Transformers: 1

Public Service/Good Intent: 0

Other: 0

Fuel For Apparatus and Pumps: 124.5 Diesel gals. 16.7 reg

Fire Apparatus Mileage: 310

Water from City Hydrants: _____ gal

Bob Epp
Chief Signature

3/16/22
Signature Date

Animal Control Report for March 2022

TO: MAYOR AND COUNCIL MEMBERS
FROM: MIKE WOLFE, ANIMAL CONTROL OFFICER

ANIMALS CAUGHT: 6

Cats: 1

Dogs: 5

Misc. Animals: None

Deceased: 0

Returned to owner: 2

City Dog Tags: 0

Dog Bites: 1

1 Dog Fostered out

Code Enforcement Report for the month of March 2022

TO: MAYOR AND COUNCIL MEMBERS
FROM: MIKE WOLFE, CODE ENFORCMENT OFFICER

**615 US 69 HAS NOT COMPLIED WITH 021709WT WEEDS AND TRASH
ORDNCE AND 1999-02 NUISANCE ORDINANCE**

**601 E SPRUCE HAS NOT COMPLIED WITH 021709WT WEEDS & TRASH
ORDINANCE, 1999-02 NUISANCE ORDINANCE, 021709SB SUBSTANDARD
BUILDING ORDINANCE**

**103 BLAIN RD 021709WT WEEDS & TRASH ORDINANCE, 1999-02
NUISANCE ORDINANCE HAS NOT COMPLIED**

**106 W SPRUCE 021709V JUNK & ABANDONED VEHICLE ORDINANCE
HAS NOT COMPLIED**

**E ELM ST PROPERTY ID# 42497-42500 021709WT ORDINANCE HAS NOT
COMPLIED**

**531 E WALNUT HAS NOT COMPLIED WITH WEEDS & TRASH
ORDINANCE #021709WT NUISANCE ORDINANCE #1999-02**

Electrical Permit: 3
Building Permits: 1
Mobile Home Permits: 1

State of Texas §
County of Angelina §
City of Huntington §

ON THIS THE 8th DAY OF FEBRUARY, 2022, THE GOVERNING BODY OF THE CITY OF HUNTINGTON CONVENED FOR A SPECIAL MEETING HELD AT CITY HALL, WITH THE FOLLOWING PRESENT TO WIT:

Frank Harris	Mayor	Bill Stewart	City Administrator
Todd Ricks	Mayor Pro-Tem	Julie Davis	City Secretary
Gary Litton	Council Member		
Rachelle Ebarb	Council Member		
Keith Malone	Council Member		
Kim Smith	Council Member		

THE FOLLOWING BUSINESS OF THE CITY OF HUNTINGTON WAS CONDUCTED:

MAYOR HARRIS CALLED THE MEETING TO ORDER AT 5:30 PM AND ASKED BILL STEWART TO GIVE THE INVOCATION.

Mayor Harris led the Council and those in attendance in the pledge of allegiance to the US and Texas flags.

PUBLIC FORUM – None

City Administrator Bill Stewart introduced the Mayor and Council to the City’s new full-time police officer, LesleyWade.

COUNCIL APPOINTS NEW MUNICIPAL COURT JUDGE – Council Member Kim Smith made a motion to approve resolution # 20220208, effectively appointing Bruce Green as the City’s Municipal Court Judge for a term of two (2) years effective today, February 8, 2022. The motion was seconded by Council Member Rachelle Ebarb and passed unanimously.

COUNCIL COMMENTS – None.

MEETING ADJOURNED BY MAYOR HARRIS AT 5:46 PM.

Approved on this the 22nd day of March, 2022.

Frank Harris, Mayor

Attest:



Julie Davis, City Secretary

State of Texas §
County of Angelina §
City of Huntington §

ON THIS THE 22nd DAY OF FEBRUARY, 2022, THE GOVERNING BODY OF THE CITY OF HUNTINGTON CONVENED FOR A REGULAR MEETING AT CITY HALL, WITH THE FOLLOWING PRESENT TO WIT:

Frank Harris	Mayor	Bill Stewart	City Administrator
Todd Ricks	Mayor Pro-Tem	Julie Davis	City Secretary
Gary Litton	Council Member	Bobby Epperly	Police Chief
Rachelle Ebarb - Absent	Council Member		
Keith Malone	Council Member		
Kim Smith	Council Member		

MAYOR HARRIS CALLED THE MEETING TO ORDER AT 5:30 PM AND ASKED BILL STEWART TO GIVE THE INVOCATION. Mayor Harris led those assembled in the pledges to the American and Texas flags.

PUBLIC FORUM – None

STAFF REVIEWED REPORTS WITH COUNCIL

COUNCIL APPROVES CONSENT AGENDA – Council Member Todd Ricks made a motion to approve the consent agenda which was seconded by Council Member Kim Smith. The consent agenda contained minutes from the regular meeting in January and the City’s Investment Policy for 2022. The motion passed with a unanimous vote.

COUNCIL APPROVES MAKING APPLICATION TO TWDB FOR GRANT FUNDS IN THE UPCOMING GRANT CYCLE – Mr. Robert Haberle with Schaumburg & Polk was on hand to discuss the possibilities for grant funding to underwrite the cost of drilling a new water well, adding an additional ground storage tank, and adding an aeration system to the elevated storage tank. With additional funds to be allotted from the Federal Government it makes approval for these scenarios much more likely. This application doesn’t commit the City to anything, it’s just the opening salvo in seeing what might be possible. Council Member Kim Smith made a motion to approve the application and to grant Bill Stewart the authority to sign as the City’s representative on any necessary documentation throughout that process which was seconded by Council Member Gary Litton. The motion passed with a unanimous vote.

Item #2 – This item died on the floor as it was determined no action was necessary to permit the opening of a salon for permanent cosmetic application.

COUNCIL VOTES TO SELL TWO PARCELS OF LAND TO SHERRY SANFORD – Council Member Kim Smith made a motion which was seconded by Council Member Keith Malone to approve the sale of two City-owned properties to Sherry Sanford and granting Bill Stewart the authority to negotiate and close the deal once an appraisal is received and a fair market price agreed upon. The motion passed unanimously.

COUNCIL APPROVES CERTIFICATE OF UNOPPOSED CANDIDATES – City Secretary Julie Davis presented a certificate of unopposed candidates thereby asking for cancellation of the upcoming May election. Council Member Todd Ricks made a motion to accept the certificate and cancel the election which was seconded by Council Member Kim Smith. The motion passed unanimously. Mr. Todd Ricks will take the position

of Mayor, Mr. Gary Litton will retain his seat on the Council and Ms. Twila Bertrand will take Mr. Ricks' seat on the Council.

COUNCIL APPROVES 2021 RACIAL PROFILING REPORT – Police Chief Bobby Epperly presented the data gathered into the City of Huntington's Racial Profiling Report for 2021 to be submitted to the State of Texas. Council Member Todd Ricks made a motion to approve it as presented which was seconded by Council Member Gary Litton. The motion passed by unanimous vote.

COUNCIL APPROVES PROCUREMENT POLICIES AND PROCEDURES – City Administrator Bill Stewart presented a document detailing policies and procedures required to be used for procurement of materials and services relating to the American Rescue Plan Act grant funds awarded to the City. Council Member Kim Smith made a motion to approve that document which was seconded by Council Member Keith Malone and passed unanimously.

COUNCIL APPROVES A FIVE-YEAR EXTENTION TO CITY ADMINISTRATOR BILL STEWART'S EMPLOYMENT CONTRACT – After discussion of the matter Council Member Todd Ricks made a motion to extend Mr. Stewart's contract until February, 2027 which was seconded by Council Member Gary Litton. The motion passed unanimously.

Discussion Items – None.

MAYOR HARRIS DECLARED THE MEETING ADJOURNED AT 6:32 PM.

Approved on this the 22nd day of March, 2022.

Frank Harris, Mayor

Attest:



Julie Davis, City Secretary

City Council

City of Huntington, Texas

Agenda Action Form

AGENDA DATE:	3/22/2022	AGENDA ITEM NUMBER	1
AGENDA SUBJECT:	Discussion with possible action to approve securing a loan and subsequent renewals from American State Bank secured by one of the City's certificates of deposit to fund the purchase of three vehicles for the Utility Department approved in the fiscal year 2022 budget document and authorizing signatories for such documents.		
PREPARED BY:	Julie Davis	Date	3/18/22
EXHIBITS:	None		
BUDGET IMPACT:	Amount Budgeted:		\$25,000.00
	Required Expenditure:		\$25,000.00
	Appropriation Required (If Necessary):		\$0.00

DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:

The total purchase will be approximately \$75,000 paid out over a three-year term @ \$25,000 per year as designated in the FY 2022 budget. We have already paid out \$24,777 to purchase the GMC truck which almost completely fulfills our budget allocation for 2022. We will need to finance the remainder of the purchase price for the two Ford trucks when they are available. This amount will be allocated through the next two fiscal year budgets.

CITY ADMINISTRATOR APPROVAL: _____

RECOMMENDED COUNCIL ACTION:

It is recommended that Council approve the above specified action.

