

**NOTICE OF A SPECIAL CALLED MEETING OF THE  
GOVERNING BODY OF THE CITY OF HUNTINGTON  
HUNTINGTON MUNICIPAL BUILDING  
802 HIGHWAY 69, S  
Tuesday, February 8, 2022 – 5:30 pm**

Call the meeting to order.

**ACTION ITEMS**

1. Discussion with possible action to appoint a Municipal Court Judge.

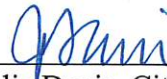
**EXECUTIVE SESSION**

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act).

**The Mayor and Council, along with the City Administrator, intend to enter closed session under Exception Code §551.074 to deliberate regarding personnel issues.**

2. Mayor and Council comments.
3. Adjourn.

I, the undersigned authority, do hereby certify that this Notice of Public Hearings and Special Meeting was posted on the front entrance of the City Hall of the City of Huntington, the Public Post Office, and the City of Huntington's website. All places are convenient and readily accessible to the general public at all times and said notice was posted on Friday, February 4, 2022, and remained so posted continuously for at least seventy-two (72) hours prior to the scheduled time of said meeting.



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Julie Davis, City Secretary

**The City of Huntington encourages all citizens to participate in its governing body meetings. If anyone, due to a disability, requires any special accommodation in order to participate, please provide notice to the City Secretary (936) 422-4195 at least forty-eight (48) hours prior to the scheduled meeting.**

# City Council

## City of Huntington, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	2/8/2022	<b>AGENDA ITEM NUMBER</b>	1
<b>AGENDA SUBJECT:</b>	Discussion with possible action to appoint a Municipal Court Judge.		
<b>PREPARED BY:</b>	Julie Davis	<b>Date</b>	2/3/2022
<b>EXHIBITS:</b>	Proposal and association resolution		
<b>BUDGET IMPACT:</b>	<b>Amount Budgeted:</b>		\$00.00
	<b>Required Expenditure:</b>		\$00.00
	<b>Appropriation Required (If Necessary):</b>		\$00.00

<b>DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:</b>	
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<b>CITY ADMINISTRATOR APPROVAL:</b>	
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<b>RECOMMENDED COUNCIL ACTION:</b>	
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# **MUNICIPAL PRESIDING JUDGE PROPOSAL**

Bruce W. Green

## **Summary of Qualifications**

- Over 30 years of experience as practicing attorney.
- Admitted to practice law in the state bars of Texas, Colorado (inactive) and Montana (inactive), and in the Second, Fifth, Seventh, Ninth and Eleventh Circuit Courts of Appeal, the federal district courts of Illinois, Texas, Colorado, Montana and the Western District of Pennsylvania, as well as the United States Supreme Court.
- Over 300 trials (bench and jury), in federal, state and municipal courts.

## **Proposal of General Services**

- Preside over the municipal court, as outlined in state law, for all misdemeanors, violations of city ordinances, plea dockets, non-jury and jury trials, and other cases appropriately brought in municipal court.
- Perform magistrate duties as outlined in state law, including but not limited to:
  - Issue warrants, summons, magistrate warnings, set bonds, conduct emergency protective order hearings, review and sign affidavits for search and arrest warrants, review affidavits for sufficiency of facts and determination of the existence of probable cause to issue search and arrest warrants, determine if the objects of search warrants are appropriate, if the warrants are being requested in a timely manner, and if the scope of each warrant is appropriate, etc.
- Preside over juvenile cases in municipal court.
- Establish judicial policies and coordinate activities with city manager, court clerk, and prosecutor to promote efficient and effective court operations and collections.
- Complete mandatory continuing education requirements for municipal judges, as required by law.

## **Proposal of Specific Services in addition to General Services (w/in three months of appointment)**

- Conduct a full review of existing municipal court policies, procedures and protocols to determine efficiency and effectiveness, including, but not limited to:
  - Municipal Court Records Management (i.e., whether the municipal court has records retention practices that conform to state law and the establishment of a written policy for city council to consider).
  - Review municipal court jurisdiction and practice with court clerk(s).

- Review current court costs (for conviction of offenses) to determine and/or ensure compliance with state law.
  - Review existing policies, or establish policies, to address (a) cruelly-treated animal hearing process; (b) dogs that attack persons process; (c) dangerous dogs process; (d) compliance dismissals; (e) probation-related dismissals; (f) other dismissals; (g) deferred dispositions; et al.
  - Review and, if necessary, develop policy and protocol for juvenile/minor charges and adjudication.
- Develop protocol and flow chart for court process from citation through non-jury or jury trial, and discuss with court clerk(s).
  - Create standing orders, helpful guidelines and protocols, to assist court clerk(s) and ensure efficiency in municipal court processes and functions (these orders and processes will ensure municipal court functions efficiently without a full-time judge present).
  - Establish protocols, schedules, and standing orders for indigency hearings, pretrial conferences, jury and non-jury trials.

**RESOLUTION NO. 20220208**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
HUNTINGTON, TEXAS, CONCERNING THE APPOINTMENT  
OF A JUDGE OF THE MUNICIPAL COURT**

**WHEREAS**, the City of Huntington presiding municipal court judge recently retired, effective upon appointment of a successor; and

**WHEREAS**, in such a circumstance, an Ordinance of the City of Huntington passed on February 16, 1966 authorizes the city council to appoint a municipal judge.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
HUNTINGTON, TEXAS:**

**THAT** the city council does hereby appoint Bruce W. Green as judge of the municipal court for a term of two (2) years from the date of appointment, pursuant to Sec. 29.005 of the Texas Government Code.

**PASSED, APPROVED AND ADOPTED** on this 8<sup>th</sup> day of February, 2022, at a special called meeting of the City Council of the City of Huntington, Texas, which meeting was held in compliance with the Open Meetings Act, Texas Government Code §551.001, *et Seq.* at which meeting a quorum was present and voting.

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Frank Harris, Mayor

ATTEST:

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Julie Davis, City Secretary