

NOTICE OF REGULAR MEETING OF THE GOVERNING BODY OF THE
CITY OF HUNTINGTON AT THE HUNTINGTON MUNICIPAL BUILDING
802 HIGHWAY 69 SOUTH, HUNTINGTON
Tuesday – May 25, 2021 – 5:30 PM

Call the meeting to order.
Pledges to the US and Texas flags.

PUBLIC FORUM

PUBLIC RECOGNITION – The Mayor will present a proclamation recognizing the accomplishments of two HISD student athletes who placed at the State track meet.

REPORTS

Financial Report
Court Report
Police Department Report
Utility Department Report

CONSENT AGENDA

- Minutes from the April 27, 2021 regular meeting.

ACTION ITEMS

1. Discussion with possible action to change the date of the June meeting to the 5th Tuesday due to a scheduling conflict.
2. Discussion with possible action to amend the budget for fiscal year 2021 to allocate funds for purchasing a vehicle for the utility fleet.
3. Discussion with possible action to finalize the sale of City-owned lots on FM 2109.

EXECUTIVE SESSION

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act).

I, the undersigned authority, do hereby certify that the Notice of Meeting was posted on the front entrance of City Hall of the City of Huntington, the bulletin board at the public Post Office, and on the City of Huntington's website, places convenient and readily accessible to the general public at all times. Said notice was posted on May 21, 2021 and was posted continuously for at least 72 hours prior to the scheduled time of said meeting.



Julie Davis, City Secretary

The City of Huntington encourages all citizens to participate in its governing body meetings. If anyone requires special accommodation in order to participate due to a disability, please provide notice to the City Secretary at (936) 422-4195 at least 48 hours in advance of the meeting.

CITY OF HUNTINGTON
2021 FY Budget Summary

DEPARTMENT/FUND	BUDGET FOR FISCAL YEAR 2020	EXPENDED TO DATE	FUNDS REMAINING
Water Department	\$744,150	\$345,822	\$398,328
Gas Department	\$287,300	\$218,662	\$68,638
Waste Water Department	\$292,685	\$164,574	\$128,111
Solid Waste Department	\$111,000	\$66,881	\$44,119
Utility Debt Service	\$264,762	\$246,697	\$18,065
Subtotal Utility Fund	\$1,699,897	\$1,042,636	\$657,261
Administration	\$329,675	\$209,294	\$120,381
Finance	\$429,150	\$273,934	\$155,216
Streets & Parks	\$145,500	\$32,858	\$112,642
Police	\$535,100	\$318,546	\$216,554
Subtotal General Fund	\$1,439,425	\$834,632	\$604,793
Grant Fund	\$3,900,000	\$8,644	\$3,891,356
Subtotal Grant Fund	\$3,900,000	\$8,644	\$3,891,356
Fire Fund	\$16,750	\$11,031	\$5,719
Subtotal Fire Fund	\$16,750	\$11,031	\$5,719
Debt Service Fund	\$189,978	\$163,950	\$26,028
Subtotal Debt Service Fund	\$189,978	\$163,950	\$26,028
Municipal Court Restricted Fees Fund	\$19,000	\$25,980	-\$6,980
Subtotal Municipal Court Restricted Fees Fund	\$19,000	\$25,980	-\$6,980
Huntington Economic Development Corporation	\$110,150	\$7,038	\$103,112
Subtotal HEDC Fund	\$110,150	\$7,038	\$103,112
Total Budget	\$7,375,200	\$2,093,911	\$5,281,289

**City of Huntington PD
Monthly Stats for April, 2021**

Officer Name	Miles Driven	Calls Requiring a Response			Arrests Made	Accidents		
		Citations Issued	Worked	Contacts Made		Warnings Given		
Epperly, Bobby	635	2	0	0	0	4	0	
Alvarez, Arthur	781	24	31	1	0	68	6	
Courtney, Joey	735	35	30	1	1	82	1	
Ramos, Ernesto	645	12	96	0	0	95	3	
Mclean, Nichole	691	18	43	1	0	67	15	
Whitworth, Cody	678	38	9	0	0	60	0	
Holle, Steve	40	1	0	1	0	1	0	
TOTALS	4205	130	209	4	2	377	25	

City of Huntington

Monthly Reporting April 2021 by Shane Price

Water Department

<u>989</u>	Total meters read for the month
<u>6,844,000</u>	Gallons water pumped
<u>5,938,000</u>	Gallon of water Sold
<u>8</u>	Water Leaks
<u>4</u>	Water Taps
<u>1</u>	Water Taps-Dual
<u>136</u>	Water Works Orders
<u>800,500</u>	Gallons Flushed and from leak repair

Others/Comments _____

Gas Department

<u>4,752</u>	Gas Purchased	<u>6,803.7</u>	Gas Sold
<u>43</u>	Lines Located	<u>36</u>	Work orders
<u>556</u>	Active Gas Meters	<u>2</u>	Gas Taps
<u>9</u>	Leak Complaints	<u>2</u>	Other

Other/Comments _____

Wastewater-sewer

<u>4.7118</u>	Treatment Effluent	<u>.2244</u>	Daily Average
<u>335</u>	Chlorine Used	<u>0</u>	Sludge Hauled
<u>5.5"</u>	Rain fall	<u>7</u>	Work Orders
<u>6</u>	Sewer Lines Unstopped	<u>41</u>	Lines Located

Other/Comments:

Street Department

<u>8</u>	Work orders	<u>3</u>	Culverts Installed
<u>3</u>	Ditches Pulled	<u>0</u>	Culverts Repaired

Streets Repaired: Fred patched various street around town.

Streets Other _____

State of Texas §
County of Angelina §
City of Huntington §

ON THIS THE 27th DAY OF APRIL, 2021, THE GOVERNING BODY OF THE CITY OF HUNTINGTON CONVENED FOR A REGULAR MEETING HELD AT CITY HALL, WITH THE FOLLOWING PRESENT TO WIT:

Frank Harris	Mayor	Bill Stewart	City Administrator
Todd Ricks	Mayor Pro-Tem	Julie Davis	City Secretary
Gary Litton	Council Member	Bobby Epperly	Police Chief
Keith Mixon	Council Member		
Keith Malone	Council Member		
Kim Smith	Council Member		

THE FOLLOWING BUSINESS OF THE CITY OF HUNTINGTON WAS CONDUCTED:

MAYOR HARRIS CALLED THE MEETING TO ORDER AT 5:30 PM. The invocation was given by Keith Mixon and Mayor Harris led those assembled in the pledges to the American and Texas flags.

Public Forum – None

City Staff discussed the departmental reports with Council. There were no questions on the reports presented. Council Member Keith Mixon made a motion to accept the reports which was seconded by Council Member Gary Litton. The motion pass by unanimous vote.

COUNCIL APPROVES CONSENT AGENDA – A motion was made by Council Member Todd Ricks and seconded by Council Member Kim Smith to approve the consent agenda which included minutes from the March 23, 2021 regular meeting. The motion passed by unanimous vote.

COUNCIL APPROVES AUDIT REPORT – Ms. Kim Johnson from Todd, Hamaker & Johnson was on hand to discuss the financial audit of the City’s fiscal year 2020 financials. The report was positive, and all Council members were provided copies of the audit. Council Member Todd Ricks made a motion to approve the audit report which was seconded by Council Member Keith Malone. The motion carried by unanimous vote.

The Mayor and Council entered Executive Session at 5:53 pm and remained in closed session until 6:53 pm at which time the meeting was reopened. There was no action taken in Executive Session.

COUNCIL ADOPTS ORDINANCE 20210426 REGARDING PRE-TREATMENT – Council Member Todd Ricks made a motion which was seconded by Council Member Keith Mixon to adopt Ordinance 20210426, an ordinance addressing the installation and maintenance of grease traps within the City’s service area. The motion passed by unanimous vote.

COUNCIL AUTHORIZES ADVERTISING FOR RFP’S AND RFQ’S RELATING TO THE AMERICAN RESCUE PLAN ACT OF 2021 – City Administrator Bill Stewart had GrantWorks employee, Keith Payne, address the Council and explain about the funds which will be made available to the City through the American Rescue Plan Act of 2021. When the time is right the City will need to advertise for requests for proposals and qualifications relating to administrative and professional services on whichever project the City

chooses to elect. There are still quite a few questions relating to what the permissible projects will be and what steps the City will need to pursue in order to qualify to receive the funds. Council Member Kim Smith made a motion to allow the advertisement for RFQs and RFPs when the time came. The motion was seconded by Council Member Gary Litton and passed by unanimous vote.

Mayor and Council comments – Mayor Frank Harris presented outgoing Council Member Keith Mixon with a plaque from the Council and the sincere thanks of everyone at City Hall for the outstanding service he has provided the community during his years on the City Council. He also welcomed incoming Council Member Rachelle Ebarb and made her to know she would be sworn in at the May Council meeting.

MAYOR HARRIS DECLARED THE MEETING ADJOURNED AT 7:25 PM.

Approved on this the 25th day of May, 2021.

Frank Harris, Mayor

Attest:

Julie Davis, City Secretary

City Council

City of Huntington, Texas

Agenda Action Form

AGENDA DATE:	5/25/2021	AGENDA ITEM NUMBER	1
AGENDA SUBJECT:	Discussion with possible action to change the date of the June meeting to the 5 th Tuesday due to a scheduling conflict.		
PREPARED BY:	Julie Davis	Date	5/21/21
EXHIBITS:	None		
BUDGET IMPACT:	Amount Budgeted:		\$00.00
	Required Expenditure:		\$00.00
	Appropriation Required (If Necessary):		\$00.00

DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:	
<p>City Administrator Bill Stewart will be in Austin for a legislative update on the 4th Tuesday and would like the meeting moved to the 5th Tuesday in order that he may attend the Council Meeting.</p>	
CITY ADMINISTRATOR APPROVAL:	

RECOMMENDED COUNCIL ACTION:
It is recommended that Council approve moving the June meeting date to June 29, 2021.

City Council

City of Huntington, Texas

Agenda Action Form

AGENDA DATE:	5/25/2021	AGENDA ITEM NUMBER	2
AGENDA SUBJECT:	Discussion with possible action to amend the budget for fiscal year 2021 to allocate funds for purchasing a new vehicle for the utility fleet.		
PREPARED BY:	Julie Davis	Date	5/21/21
EXHIBITS:	None		
BUDGET IMPACT:	Amount Budgeted:		\$00.00
	Required Expenditure:		\$25,000.00
	Appropriation Required (If Necessary):		\$25,000.00

DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:

The growth of our Utility Department has made it necessary to purchase an additional vehicle for the Utility Fleet. City Staff are engaged in seeking out bids for the purchase of a truck not to exceed \$25,000.00

CITY ADMINISTRATOR APPROVAL:

RECOMMENDED COUNCIL ACTION:

It is recommended that Council approve amending the FY 2021 budget to allocate funds for the purchase of an additional vehicle for the utility fleet.

City Council

City of Huntington, Texas

Agenda Action Form

AGENDA DATE:	5/25/21	AGENDA ITEM NUMBER	3
AGENDA SUBJECT:	Discussion with possible action to finalize the sale of City-owned lots on FM 2109.		
PREPARED BY:	Julie Davis	Date	5/21/21
EXHIBITS:	None		
BUDGET IMPACT:	Amount Budgeted:		\$00.00
	Required Expenditure:		\$00.00
	Appropriation Required (If Necessary):		\$00.00

DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:

CITY ADMINISTRATOR APPROVAL:	
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RECOMMENDED COUNCIL ACTION: