

NOTICE OF REGULAR MEETING OF THE GOVERNING BODY OF THE
CITY OF HUNTINGTON AT THE HUNTINGTON MUNICIPAL BUILDING
802 HIGHWAY 69 SOUTH, HUNTINGTON
Tuesday – April 26, 2021 – 5:30 PM

Call the meeting to order.
Pledges to the US and Texas flags.

PUBLIC FORUM

REPORTS

Financial Report
Court Report
Police Department Report
Fire Department Report

CONSENT AGENDA

- Minutes from the March 23, 2021 regular meeting.

ACTION ITEMS

1. Discussion with possible action to accept the audit of the City's financials for Fiscal Year 2020 from Todd, Hamaker & Johnson.
2. Discussion with possible action to adopt Ordinance 2021-0426, an ordinance addressing installation and maintenance of grease traps.
3. Discussion with possible action to approve advertising for the submission of requests for proposals and requests for qualifications relating to funds available to the City through the American Rescue Plan Act of 2021.

The Mayor and Council along with the City Administrator plan to enter Executive Session under Exception Code §551.072, Deliberations Regarding Real Property.

4. Discussion with possible action to approve the sale of City-owned lots along FM 2109.

EXECUTIVE SESSION

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, and Section 418.183(f) of the Texas Government Code (Texas Disaster Act).

I, the undersigned authority, do hereby certify that the Notice of Meeting was posted on the front entrance of City Hall of the City of Huntington, the bulletin board at the public Post Office, and on the City of Huntington's website, places convenient and readily accessible to the general

public at all times. Said notice was posted on April 23, 2021 and was posted continuously for at least 72 hours prior to the scheduled time of said meeting.



Julie Davis, City Secretary

The City of Huntington encourages all citizens to participate in its governing body meetings. If anyone requires special accommodation in order to participate due to a disability, please provide notice to the City Secretary at (936) 422-4195 at least 48 hours in advance of the meeting.

CITY OF HUNTINGTON
2021 FY Budget Summary

DEPARTMENT/FUND	BUDGET FOR FISCAL YEAR 2020	EXPENDED TO DATE	FUNDS REMAINING
Water Department	\$744,150	\$285,836	\$458,314
Gas Department	\$287,300	\$169,845	\$117,455
Waste Water Department	\$292,685	\$135,326	\$157,359
Solid Waste Department	\$111,000	\$57,269	\$53,731
Utility Debt Service	\$264,762	\$246,697	\$18,065
Subtotal Utility Fund	\$1,699,897	\$894,973	\$804,924
Administration	\$329,675	\$163,492	\$166,183
Finance	\$429,150	\$194,251	\$234,899
Streets & Parks	\$145,500	\$22,675	\$122,825
Police	\$535,100	\$260,374	\$274,726
Subtotal General Fund	\$1,439,425	\$640,792	\$798,633
Grant Fund	\$3,900,000	\$8,644	\$3,891,356
Subtotal Grant Fund	\$3,900,000	\$8,644	\$3,891,356
Fire Fund	\$16,750	\$7,654	\$9,096
Subtotal Fire Fund	\$16,750	\$7,654	\$9,096
Debt Service Fund	\$189,978	\$163,200	\$26,778
Subtotal Debt Service Fund	\$189,978	\$163,200	\$26,778
Municipal Court Restricted Fees Fund	\$19,000	\$1,552	\$17,448
Subtotal Municipal Court Restricted Fees Fund	\$19,000	\$1,552	\$17,448
Huntington Economic Development Corporation	\$110,150	\$4,038	\$106,112
Subtotal HEDC Fund	\$110,150	\$4,038	\$106,112
Total Budget	\$7,375,200	\$1,720,853	\$5,654,347



THE TEXAS OFFICE OF COURT ADMINISTRATION

Court Activity Reporting and Directory System

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Judge: Julie Alston

Clerk:

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Criminal	Civil	Juvenile	Additional
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720030600, Angelina County, Huntington: March 2021

Report was Entered Successfully

CASES ON DOCKET	TRAFFIC MISDEMEANORS			NON-TRAFFIC MISDEMEANORS		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
CASES PENDING FIRST OF MONTH <i>(Equals total cases pending end of previous month.)</i>	6917	10	0	0	4745	164
DOCKET ADJUSTMENTS	0	0	0	0	0	0
1. CASES PENDING FIRST OF MONTH (Adjusted)	6917	10	0	0	4745	164
a. Active Cases	4512	6	0	0	3509	139
b. Inactive Cases	2405	4	0	0	1236	25
No Activity <input type="checkbox"/>						
2. NEW CASES FILED <i>(Include all new cases filed, including those that may also have been disposed this month.)</i>	176	0	0	0	94	4
3. CASES REACTIVATED	73	0	0	0	19	0
4. ALL OTHER CASES ADDED	0	0	0	0	0	0
5. TOTAL CASES ON DOCKET <i>(Sum of Lines 1a, 2, 3 & 4.)</i>	4761	6	0	0	3622	143
DISPOSITIONS						
6. DISPOSITIONS PRIOR TO COURT APPEARANCE OR TRIAL						
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14).)</i>	115	0	0	0	10	1
b. Dismissed by Prosecution	0	0	0	0	0	0
7. DISPOSITIONS AT TRIAL						
a. Convictions						
1) Guilty Plea or Nolo Contendere	0	0	0	0	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. COMPLIANCE DISMISSALS						

Monthly Report Entry

a. After Driver Safety Course (CCP, Art. 45.0511)	17					
b. After Deferred Disposition (CCP, Art. 45.051)	62	0	0	0	14	0
c. After Teen Court (CCP, Art. 45.052)	0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)					0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)				0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)	4					
g. All Other Transportation Code Dismissals	1	0	0	0	0	0
9. ALL OTHER DISPOSITIONS	25	0	0	0	73	0
10. TOTAL CASES DISPOSED (Sum of Lines 6, 7, 8 & 9.)	224	0	0	0	97	1
11. CASES PLACED ON INACTIVE STATUS	101	1	0	0	23	0
12. CASES PENDING END OF MONTH (Sum of Lines 12a & 12b.)	6869	10	0	0	4742	167
a. Active Cases (Line 5 minus the sum of Lines 10 & 11.)	4436	5	0	0	3502	142
b. Inactive Cases (Line 1b minus Line 3, plus Line 11.)	2433	5	0	0	1240	25
13. SHOW CAUSE AND OTHER REQUIRED HEARINGS HELD	0	0	0	0	0	0
14. CASES APPEALED						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

Notes:

Prepared By: Julie Alston

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Criminal

Civil

Juvenile

Additional

720030600, Angelina County, Huntington: March 2021

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CASES ON DOCKET

CASES PENDING FIRST OF MONTH

(Equals total cases pending end of previous month.)

DOCKET ADJUSTMENTS

1. CASES PENDING FIRST OF MONTH (Adjusted)

a. Active Cases

b. Inactive Cases

No Activity

2. NEW CASES FILED

(Include all new cases filed, including those that may also have been disposed this month.)

3. CASES REACTIVATED

4. ALL OTHER CASES ADDED

5. TOTAL CASES ON DOCKET

(Sum of Lines 1a, 2, 3 & 4.)

DISPOSITIONS

6. UNCONTESTED CIVIL FINES OR PENALTIES

7. DEFAULT JUDGMENTS

8. AGREED JUDGMENTS

9. TRIAL/HEARING BY JUDGE/HEARING OFFICER

10. TRIAL BY JURY

11. DISMISSED FOR WANT OF PROSECUTION

12. ALL OTHER DISPOSITIONS

13. TOTAL CASES DISPOSED

(Sum of Lines 6 through 12.)

14. CASES PLACED ON INACTIVE STATUS

15. CASES PENDING END OF MONTH

(Sum of Lines 15a & 15b.)

a. Active Cases

(Line 5 minus the sum of Lines 13 & 14.)

b. Inactive Cases

(Line 1b minus Line 3, plus Line 14.)

TOTAL CASES

0

0

0

0

0

0

0

0

0

0

0

0

0

0

0

0

0

0

0

0

0

0

16. CASES APPEALED

a. After Trial

0

b. Without Trial

0

Notes:

Prepared By:

Julie Ann Alston

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Additional

720030600, Angelina County, Huntington: March 2021

Report was Entered Successfully

No Activity

	TOTAL CASES
1. TRANSPORTATION CODE CASES FILED	2
2. NON-DRIVING ALCOHOLIC BEVERAGE CODE CASES FILED	0
3. DRIVING UNDER THE INFLUENCE OF ALCOHOL CASES FILED	0
4. DRUG PARAPHERNALIA CASES FILED <i>(HSC, Ch. 481)</i>	0
5. TOBACCO CASES FILED <i>(HSC, Sec. 161.252)</i>	0
6. TRUANT CONDUCT CASES FILED <i>(Family Code, Sec.65.003(a))</i>	0
7. EDUCATION CODE (Except Failure to Attend) CASES FILED	0
8. VIOLATION OF LOCAL DAYTIME CURFEW ORDINANCE CASES FILED <i>(Local Govt. Code, Sec. 341.905)</i>	0
9. ALL OTHER NON-TRAFFIC, FINE-ONLY CASES FILED	0
10. TRANSFER TO JUVENILE COURT	
a. Mandatory Transfer <i>(Fam. Code, Sec. 51.08(b)(1))</i>	0
b. Discretionary Transfer <i>(Fam. Code, Sec. 51.08(b)(2))</i>	0
11. ACCUSED OF CONTEMPT AND REFERRED TO JUVENILE COURT (DELINQUENT CONDUCT) <i>(CCP, Art. 45.050(c)(1))</i>	0
12. HELD IN CONTEMPT BY CRIMINAL COURT (FINED AND/OR DENIED DRIVING PRIVILEGES) <i>(CCP, Art. 45.050(c)(2))</i>	0
13. JUVENILE STATEMENT MAGISTRATE WARNING	
a. Warnings Administered	0
b. Statements Certified <i>(Fam. Code, Sec. 51.095)</i>	0
14. DETENTION HEARINGS HELD <i>(Fam. Code, Sec. 54.01)</i>	0
15. ORDERS FOR NON-SECURE CUSTODY ISSUED	0
16. PARENT CONTRIBUTING TO NONATTENDANCE CASES FILED <i>(Ed. Code, Sec. 25.093)</i>	4

Notes:



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Additional

720030600, Angelina County, Huntington: March 2021

Report was Entered Successfully

No Activity

NUMBER GIVEN

NUMBER REQUESTS FOR COUNSEL

1. MAGISTRATE WARNINGS

a. Class C Misdemeanors

b. Class A and B Misdemeanors

c. Felonies

TOTAL

2. ARREST WARRANTS ISSUED

a. Class C Misdemeanors

b. Class A and B Misdemeanors

c. Felonies

3. CAPIASES PRO FINE ISSUED

4. SEARCH WARRANTS ISSUED

5. WARRANTS FOR FIRE, HEALTH AND CODE INSPECTIONS FILED *(CCP, Art. 18.05)*

6. EXAMINING TRIALS CONDUCTED

7. EMERGENCY MENTAL HEALTH HEARINGS HELD

8. MAGISTRATE'S ORDERS FOR EMERGENCY PROTECTION ISSUED

9. MAGISTRATE'S ORDERS FOR IGNITION INTERLOCK DEVICE ISSUED *(CCP, Art. 17.441)*

10. ALL OTHER MAGISTRATE'S ORDERS ISSUED REQUIRING CONDITIONS FOR RELEASE ON BOND

11. DRIVER'S LICENSE DENIAL, REVOCATION OR SUSPENSION HEARINGS HELD *(TC, Sec. 521.300)*

12. DISPOSITION OF STOLEN PROPERTY HEARINGS HELD *(CCP, Ch. 47)*

13. PEACE BOND HEARINGS HELD

14. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY COMMUNITY SERVICE

a. Partial Satisfaction

b. Full Satisfaction

15. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY JAIL CREDIT

0

31

16. CASES IN WHICH FINE AND COURT COSTS WAIVED FOR INDIGENCY

1

17. AMOUNT OF FINES AND COURT COSTS WAIVED FOR INDIGENCY
(Round to the nearest dollar)

157

18. FINES, COURT COSTS AND OTHER AMOUNTS COLLECTED
(Round to the nearest dollar)

a. Kept by City

39382

b. Remitted to State

22441

c. Total

61860

Notes:

Prepared By:

Julie Ann Alston

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**City of Huntington PD
Monthly Stats for March, 2021**

Officer Name	Miles Driven	Calls Requiring a Response			Arrests Made	Accidents Worked		Warnings Given
		Citations Issued	Arrests Made	Contacts Made				
Epperly, Bobby	862	3	0	0	0	8	0	
Alvarez, Arthur	1048	29	9	0	0	63	6	
Courtney, Joey	645	33	22	0	0	78	0	
Ramos, Ernesto	656	27	92	2	2	116	3	
McLean, Nichole	539	10	16	0	0	24	4	
Whitworth, Cody	598	28	20	0	0	45	2	
Holle, Steve	274	14	19	2	0	14	0	
TOTALS	4622	144	178	4	2	348	15	

Date completed - 4.21.21

Report for month of - March 2021

Active members - 14

Department calls - 11

In city

Structure - 1

1050 - 1

outside city limit

Structure - 2

1050 - 2

grass fire - 5

mileage - 89 miles

Water - approx 1200 gal

x Bob Apple

date 4/21/2021

City of Huntington

Monthly Reporting March 2021 by Shane Price

Water Department

<u>989</u>	Total meters read for the month
<u>6,954,000</u>	Gallons water pumped
<u>5,938,000.7</u>	Gallon of water Sold
<u>12</u>	Water Leaks
<u>3</u>	Water Taps
<u>2</u>	Water Taps-Dual
<u>136</u>	Water Works Orders
<u>800,500</u>	Gallons Flushed and from leak repair

Others/Comments

Gas Department

<u>4,752</u>	Gas Purchased	<u>6,803.7</u>	Gas Sold
<u>43</u>	Lines Located	<u>36</u>	Work orders
<u>556</u>	Active Gas Meters	<u>2</u>	Gas Taps
<u>9</u>	Leak Complaints	<u>2</u>	Other

Other/Comments _____

Wastewater-sewer

<u>4.7118</u>	Treatment Effluent	<u>.2244</u>	Daily Average
<u>335</u>	Chlorine Used	<u>0</u>	Sludge Hauled
<u>2.5"</u>	Rain fall	<u>7</u>	Work Orders
<u>6</u>	Sewer Lines Unstopped	<u>41</u>	Lines Located

Other/Comments:

Street Department

<u>8</u>	Work orders	<u>3</u>	Culverts Installed
<u>2</u>	Ditches Pulled	<u>0</u>	Culverts Repaired

Streets Repaired: Fred patched various street around town.

Streets Other _____

State of Texas §
County of Angelina §
City of Huntington §

ON THIS THE 23rd DAY OF MARCH, 2021, THE GOVERNING BODY OF THE CITY OF HUNTINGTON CONVENEED FOR A REGULAR MEETING HELD AT CITY HALL, WITH THE FOLLOWING PRESENT TO WIT:

Frank Harris	Mayor	Bill Stewart	City Administrator
Todd Ricks	Mayor Pro-Tem	Julie Davis	City Secretary
Gary Litton	Council Member	Bobby Epperly	Police Chief
Keith Mixon	Council Member		
Keith Malone	Council Member		
Kim Smith	Council Member		

THE FOLLOWING BUSINESS OF THE CITY OF HUNTINGTON WAS CONDUCTED:

MAYOR HARRIS CALLED THE MEETING TO ORDER AT 5:30 PM. The invocation was given by Keith Mixon and Mayor Harris led those assembled in the pledges to the American and Texas flags.

Public Forum – None

City Staff discussed the departmental reports with Council. There were no questions on the reports presented.

COUNCIL APPROVES CONSENT AGENDA – A motion was made by Council Member Todd Ricks and seconded by Council Member Kim Smith to approve the consent agenda which included minutes from the January 26, 2021 regular meeting. The motion passed by unanimous vote.

Discussion Items:

Pat Oates representing Goodwin, Lasiter, and Strong gave a presentation to the Mayor and Council regarding the upcoming work to be done in renovating and upgrading the City's lift stations, manholes, and wastewater lines. He provided maps and gave a thorough overview of the scope of the planned work. A survey will have to be done to determine elevation and depth before the design can be completed and that work is scheduled to start soon. He estimates approximately four months before plans could be finalized and sent to the Texas Water Development Board for their approval. Once approval has been granted work will commence forthwith. Council asked various questions about the processes and Mr. Oates answered those questions to everyone's satisfaction.

COUNCIL APPROVES CANCELLATION OF THE MAY 1, 2021 GENERAL ELECTION – City Secretary Julie Davis presented a certificate of unopposed candidates for the scheduled May 1, 2021 general election to elect three Council positions. There were three candidates who submitted an application for a place on the ballot: Kim Smith, Keith Malone, and Rachelle Ebarb. Council Member Todd Ricks made a motion to approve the certificate of unopposed election which was seconded by Council Member Gary Litton. The motion carried by unanimous vote.

COUNCIL APPROVES RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION – Council Member Kim Smith made a motion which was seconded by Council Member Keith Malone to approve a resolution authorizing the submission of an application to the Texas Department of Agriculture for a 2021-2022 Texas Community Development Block Grant Program – Community Development Fund grant of

up to \$350,000 to construct water system improvements and which also designates the Mayor or City Administrator as the City's authorized signatories. The motion was passed by unanimous vote.

COUNCIL APPROVES CITIZEN'S PARTICIPATION & COMPLAINT PROCEDURES PERTAINING TO THE GRANT APPLICATION – Council Member Gary Litton made a motion to approve the Citizen's Participation & Complaint Procedures relating to the previously approved grant application. The motion was seconded by Council Member Keith Mixon and passed by unanimous vote.

COUNCIL APPROVES RESOLUTION INDICATING THEIR OPPOSITION TO SB 234 AND HB 749 – City Administrator Bill Stewart presented a resolution indicating the City's opposition to SB 234 and HB 749 which, if passed, would be detrimental cities, small cities in particular. Council Member Keith Mixon made a motion to approve the resolution which was seconded by Council Member Kim Smith. The motion passed by unanimous vote.

Mayor and Council comments – None.

MAYOR HARRIS DECLARED THE MEETING ADJOURNED AT 6:29 PM.

Approved on this the 26th day of April, 2021.

Frank Harris, Mayor

Attest:

Julie Davis, City Secretary

City Council

City of Huntington, Texas

Agenda Action Form

AGENDA DATE:	4/26/2021	AGENDA ITEM NUMBER	1
AGENDA SUBJECT:	Discussion with possible action to accept the audit of the City's financials for Fiscal Year 2020 from Todd, Hamaker & Johnson.		
PREPARED BY:	Julie Davis	Date	4/23/2021
EXHIBITS:	None		
BUDGET IMPACT:	Amount Budgeted:		\$00.00
	Required Expenditure:		\$00.00
	Appropriation Required (If Necessary):		\$00.00

DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:	
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CITY ADMINISTRATOR APPROVAL:	
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RECOMMENDED COUNCIL ACTION:	It is recommended that Council accept the FY 2020 audit as presented by Todd, Hamaker & Johnson.
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Ordinance No. 2021-0426

AN ORDINANCE PERTAINING TO GREASE TRAPS FOR THE HEALTH, WELFARE, AND SAFETY OF THE RESIDENTS OF HUNTINGTON TO REDUCE, PREVENT, OR ELEMIMATE FATS, OILS, AND GREASE FROM ENTERING THE WASTEWATER (SEWER), TREATMENT SYSTEM

WHEREAS, sewer system blockages are often caused by the discharge of wastewater containing high levels of fat, oils, and grease, and may pose a threat to the public health;

WHEREAS, fats, oils, and grease come from meat fats in food scraps, cooking oil, shortening, lard, butter and margarine, gravy, and food products;

WHEREAS, fats, oils, and grease poured down kitchen drains accumulate inside sewer pipes. As the fats, oils, and grease build up, they restrict flow in the pipe and can cause untreated wastewater to back up into homes and businesses resulting in high costs for cleanup and restoration;

WHEREAS, manholes can overflow into yards, streets, parks, and storm drains allowing fats, oils, and grease to contaminate local waters, including drinking water. Exposure to such untreated wastewater is a public health hazard;

WHEREAS, fats, oils, and grease discharged into septic systems and drain fields can cause malfunctions which can result in more frequent tank pump-outs and/or other expenses;

WHEREAS, in light of the overwhelming evidence that fats, oils, and grease are a primary cause of problems for the entire wastewater system, the City of Huntington desires to implement grease trap regulations pertaining to fats, oils, and grease to prevent such problems; and,

WHEREAS, the foregoing findings indicate that a grease trap ordinance is required for food service establishments connected to the City of Huntington's water and/or sewer system to comply with waste discharge regulations and prevent the previously stated harmful effects;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTINGTON, TEXAS:

I.

This ordinance governs all food service establishments that discharge into the City water and/or sewer system.

II.

This ordinance is intended to be consistent with all rules, policies, and other applicable governmental actions of the City of Huntington, and it supplements the City's existing rules, policies, and other governmental actions addressing the discharge of fats, oils, and grease into the wastewater system of the City.

III.

Any user subject to this ordinance is hereby advised to review and to strictly comply with all rules, regulations, policies, and other governmental actions of the City which may be construed as applicable to fats, oils, and grease discharged into the wastewater system of the City.

IV.

This ordinance sets uniform requirements for discharges into the City's water and sewer systems and enables the City to comply with all applicable State and Federal laws including, but not limited specifically to, the Clean Water Act, all Texas Commission on Environmental Quality regulations, and all state and federal rules, guidelines, and restrictions.

V.

Except as otherwise provided, the City shall administer, implement, and enforce the provisions of this ordinance. Any powers granted to or duties imposed upon the City may be delegated by the City Administrator to his or her assignee.

VI.

Those establishments primarily engaged in activities of preparing, serving, or otherwise making available for consumption foodstuffs and that use one or more of the following preparation activities are covered by this ordinance: cooking by frying (all methods), baking (all methods), grilling, sautéing, rotisserie cooking, broiling (all methods), boiling, blanching, roasting, toasting, or poaching. Also included are infrared heating, searing, barbecuing, and other food preparation activity that produces a hot, non-drinkable food product in or on a receptacle that requires washing. Examples are, but are not limited to, full-service restaurants, fast-food establishments, delis, cafeterias, meat distributors, butchering facilities, food processing facilities, grocery stores with food preparation/service areas, bakeries, caterers, and/or similar types of operations.

VII.

A gravity grease interceptor is a device for separating and retaining waterborne fats, oils, and grease prior to the wastewater exiting the interceptor and entering the City's sanitary sewer collection system. It serves to collect solids generated by and from food preparation activities prior to the water exiting the trap and entering the City's sanitary sewer collection system. Grease interceptors are large grease collectors located outside a food service establishment typically covered by a manhole.

VIII.

A grease trap is a device for separating and retaining waterborne fats, oils, and grease prior to the wastewater exiting the trap and entering the City's sanitary sewer collection system. These devices serve to collect solids generated by and from food preparation activities prior to the water exiting the trap and entering the City's sanitary sewer collection system. Grease traps are small grease collectors typically located inside a food service establishment near the cooking and/or dishwashing area.

IX.

A physical or operational change to any type of facility that results in the business becoming a food service establishment is covered by this ordinance.

X.

The financial expense for any sanitary sewer overflow caused by untreated sewage or grease traps not being pumped out as specified by this ordinance shall be the total responsibility of the business owner or manager. The total cost of the complete repair work done by either the City or a contractor hired by the City shall be determined at the time of repair.

XI.

Introduction of any additive into a food service establishment sewer system for the purpose of emulsifying fats, oils, and/or grease is prohibited.

XII.

Disposal of waste cooking oil into the sewer system is prohibited. All waste cooking oils shall be collected and stored properly in receptacles such as barrels or drums for acceptable methods of disposal.

XIII.

Discharged waste from toilets, urinals, wash basins, and other fixtures containing fecal materials to grease traps is prohibited.

XIV.

All food service establishments are required to install, operate, and maintain an approved type and adequately sized grease trap. The device used shall be adequate to separate and remove fats, oils, and grease contained in the wastewater discharge from the food service establishment prior to discharge into the sewer system.

XV.

Any fixtures, equipment, and drain lines located in the food preparation and clean up areas of a food service establishment that are sources of fats, oils, and grease discharges shall be plumbed to a grease trap.

XVI.

All grease traps shall be pumped out and cleaned on a regular basis at the owner's expense to ensure efficient operation of the trap. **This ordinance requires that all traps must be pumped out no less than a minimum of once every sixty (60) days.** If blockages occur during the sixty (60) day timeframe, the City has the authority to mandate a more frequent pumping schedule.

XVII.

Verification of grease traps having been pumped as stipulated in Section XVI of this ordinance shall be submitted to the Huntington Code Enforcement Officer within five (5) calendar days. A copy of the receipt from the vendor pumping the grease trap shall be submitted as evidence. The receipt must include the name and address of the food service establishment, the date the grease trap was pumped, the name and address of the pumping vendor, and the signature of the technician performing the service.

XVIII.

Grease trap cleaning records shall be maintained on-site for a minimum of three years.

XIX.

Authorized City personnel shall be allowed access to grease traps within or near the food service establishment for the purpose of inspection and/or to verify compliance with this Ordinance.

XX.

At all times, grease traps shall be installed at a location where they shall be easily accessible for inspection, cleaning, and removal of accumulated grease.

XXI.

No fats, oils, or grease that has accumulated in a grease trap shall be allowed to pass into the sewer system during maintenance activities.

XXII.

Wastewater, accumulated fats, oils, grease, floating materials, sludge/solids, and other materials removed from grease traps shall be properly disposed of off-site by waste haulers in accordance with all applicable federal, state and/or local laws.

XXIII.

Food waste disposal units shall not be connected to or discharged into a grease trap.

XXIV.

City personnel and/or other authorized representatives of the City or Angelina County shall have the right to enter the premises of any food service establishment to determine whether the user is complying with all requirements of this ordinance or any order issued hereunder. Users shall allow the City ready access to all parts of the premises for the purposes of inspection, sampling, records examination, and the performance of any additional duties.

XXV.

If the City finds that a food service establishment has violated any provision of this ordinance or any subsequent order, the City may serve upon that user a written Notice of Non-Compliance. The user shall

have 15 days from the date of written notice to reach compliance. Only one (1) notice shall be issued to a food service establishment in a thirty-six (36) month period.

XXVI.

The City may immediately suspend water and wastewater services if the food service establishment has failed to comply with the Notice of Non-Compliance after a period of 15 calendar days following issuance of the Notice. Service may also be immediately discontinued when such suspension is necessary to stop an actual or threatened cause of imminent or substantial endangerment to the health or welfare of the community.

XXVII.

Any food service establishment violating any of these enumerated provisions or failing to comply with any of the mandatory requirements of this ordinance may be prosecuted for an infraction. Written citations for such infractions may be issued by the Code Enforcement Officer or a City of Huntington Police Officer. Each day of non-compliance is considered a separate violation and is punishable by a fine not to exceed five hundred dollars (\$500.00).

XXVIII.

Any food service establishment violating any of the provisions or failing to comply with any of the mandatory requirements of this ordinance may be prosecuted. The City's attorney or legal counsel at the request of the City Council may institute an action in any court of competent jurisdiction to restrain, enjoin, or abate the conditions found to be in violation of the provisions of this ordinance as provided by law.

This ordinance was PASSED, APPROVED, and ADOPTED by the City Council of the City of Huntington, Texas, at a regularly scheduled meeting held on the 27th day of April, 2021.

Frank Harris, Mayor

Julie Davis, City Secretary

City Council

City of Huntington, Texas

Agenda Action Form

AGENDA DATE:	4/26/2021	AGENDA ITEM NUMBER	3
AGENDA SUBJECT:	Discussion with possible action to approve advertising for the submission of requests for proposals and requests for qualifications relating to funds available to the City through the American Rescue Plan Act of 2021.		
PREPARED BY:	Julie Davis	Date	4/23/2021
EXHIBITS:	None		
BUDGET IMPACT:	Amount Budgeted:		\$00.00
	Required Expenditure:		\$00.00
	Appropriation Required (If Necessary):		\$00.00

DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:

It has come to the City Administrator's attention that the City is in line to receive grants funds in excess of \$400,000 through the American Rescue Plan Act of 2021. In order to receive those funds the City will need to name a grant administrator and choose a project that will be approved from the list of acceptable uses. Advertising for the submission of requests for proposals and qualifications is the first step in securing such required administrative help.

CITY ADMINISTRATOR APPROVAL:

RECOMMENDED COUNCIL ACTION:

It is recommended that Council approve the advertisement of requests for proposals and qualifications in relation to administrative services for use in obtaining funds through the American Rescue Plan Act of 2021.

City Council

City of Huntington, Texas

Agenda Action Form

AGENDA DATE:	4/26/2021	AGENDA ITEM NUMBER	4
AGENDA SUBJECT:	Discussion with possible action to approve the sale of City-owned lots along FM 2109.		
PREPARED BY:	Julie Davis	Date	4/23/2021
EXHIBITS:	None		
BUDGET IMPACT:	Amount Budgeted:		\$00.00
	Required Expenditure:		\$00.00
	Appropriation Required (If Necessary):		\$00.00

DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:

CITY ADMINISTRATOR APPROVAL:

RECOMMENDED COUNCIL ACTION: