

**NOTICE OF A REGULAR MEETING OF THE  
GOVERNING BODY OF THE CITY OF HUNTINGTON  
HUNTINGTON MUNICIPAL BUILDING  
802 HIGHWAY 69, S  
Tuesday, April 25, 2023 – 5:30 pm**

Call the meeting to order.

Invocation by Rev. Byron Smith, Pastor of Huntington's First Baptist Church

**PUBLIC FORUM**

**CONSENT AGENDA**

- Minutes from the March 28, 2023 regular meeting
- Staff Reports

**DISCUSSION ITEMS**

1. George Melancon with Performance Services will give an update on the new water meter installation.

**ACTION ITEMS**

1. Discussion with possible action to approve allowing Goodwin, Lasiter, & Strong to advertise for bids for construction services on certain aspects of the Sewer Project.
2. Discussion with possible action to approve the City's updated Water Conservation Plan.
3. Discussion with possible action to approve a grant administrator for the upcoming, approved Federal Home Grant.

Adjourn.

I, the undersigned authority, do hereby certify that the Notice of Meeting was posted on the front entrance of the City Hall of the City of Huntington, the Public Post Office, and the City of Huntington's website. All places are convenient and readily accessible to the general public at all times and said notice was posted on Thursday, April 20, 2023 and remained so posted continuously for at least seventy-two (72) hours prior to the scheduled time of said meeting.

  
\_\_\_\_\_  
Julie Davis, City Secretary

**The City of Huntington encourages citizens to participate in its governing body meetings. If anyone requires special accommodation in order to participate due to a disability, please provide notice to the City Secretary (936) 422-4195 at least forty-eight (48) hours prior to the scheduled meeting.**

State of Texas §  
County of Angelina §  
City of Huntington §

**ON THIS THE 28<sup>th</sup> DAY OF MARCH, 2023, THE GOVERNING BODY OF THE CITY OF HUNTINGTON CONVENEED FOR A REGULAR MEETING AT CITY HALL, WITH THE FOLLOWING PRESENT TO WIT:**

Todd Ricks	Mayor	Bill Stewart	City Administrator
Gary Litton	Mayor Pro-Tem	Police Chief	Bobby Epperly
Kim Smith	Council Member	Julie Davis	City Secretary
Keith Malone	Council Member	Seth Elmore	City Attorney
Rachelle Ebarb	Council Member		
Twila Bertrand	Council Member		

Mayor Todd Ricks called the meeting to order and led those assembled in the pledges to the American and Texas flags. He then asked Rev. Martin Doran from Huntington's First United Methodist Church to give the invocation.

**Public Forum** – None

**DISCUSSION ITEMS:**

Mrs. Marjorie Clark from Huntington FUMC gave a presentation on the ministry outreach of their Women of Faith. Mrs. Sandy Sheffield spoke about FUMC's Loose Threads ministry.

**COUNCIL APPROVES CONSENT AGENDA** – Motion and second made to approve the Consent Agenda, which consisted of minutes from the February 28, 2023 regular meeting of the Council and staff reports. The motion passed by unanimous vote.

**COUNCIL APPROVES AUDIT FINDINGS OF THE CITY'S FISCAL YEAR 2022** – Kim Johnson of Todd, Hamaker & Johnson was on hand to discuss their findings after auditing the City's Fiscal Year 2022 financial records. Her remarks were all positive and the City's financial position continues to improve. Council Member Kim Smith made a motion to approve the report which was seconded by Council Member Gary Litton. The motion passed with a unanimous vote.

**COUNCIL APPROVES CITY'S UPDATED DROUGHT CONTINGENCY PLAN** – City Administrator Bill Stewart presented the revised Drought Contingency Plan for Council's review. Council Member Rachelle Ebarb made a motion to approve the Plan. The motion was seconded by Council Member Keith Malone and passed with a unanimous vote.

**Item #3** – Having not received the Water Conservation Plan back from the City's engineering firm, Mr. Stewart asked the Council to table this item until the April meeting. Council Member Kim Smith made the motion to table which was seconded by Council Member Rachelle Ebarb. The motion passed with a unanimous vote.

**At 6:37 pm Mayor Ricks and the Council, along with City Admin. Bill Stewart and City Attorney Seth Elmore entered Executive Session under exception code §551.071 – deliberations with City Attorney. They remained in closed session until 7:47 pm. No action was taken in closed session.**

**MAYOR RICKS DECLARED THE MEETING ADJOURNED AT 7:49 PM.**

Approved on this the 25<sup>th</sup> day of April, 2023.

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Todd Ricks, Mayor

Attest:

  

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Julie Davis, City Secretary

**CITY OF HUNTINGTON**  
**2023 FY Budget Summary**

DEPARTMENT/FUND	BUDGET FOR FISCAL YEAR 2023	EXPENDED TO DATE	FUNDS REMAINING
Water Department	\$766,274	\$273,514	\$492,760
Gas Department	\$1,526,037	\$695,511	\$830,526
Waste Water Department	\$401,647	\$186,848	\$214,799
Solid Waste Department	\$129,000	\$61,114	\$67,886
Utility Debt Service	\$274,519	\$339,754	-\$65,235
<b>Subtotal Utility Fund</b>	<b>\$3,097,477</b>	<b>\$1,556,741</b>	<b>\$1,540,736</b>
Administration	\$379,981	\$225,783	\$154,198
Finance	\$371,218	\$182,288	\$188,930
Streets & Parks	\$315,886	\$207,319	\$108,567
Police	\$543,250	\$285,544	\$257,706
<b>Subtotal General Fund</b>	<b>\$1,610,335</b>	<b>\$900,934</b>	<b>\$709,401</b>
Grant Fund	\$3,000,096	\$305,040	\$2,695,056
<b>Subtotal Grant Fund</b>	<b>\$3,000,096</b>	<b>\$305,040</b>	<b>\$2,695,056</b>
Fire Fund	\$16,000	\$10,299	\$5,701
<b>Subtotal Fire Fund</b>	<b>\$16,000</b>	<b>\$10,299</b>	<b>\$5,701</b>
Debt Service Fund	\$219,297	\$158,898	\$60,399
<b>Subtotal Debt Service Fund</b>	<b>\$219,297</b>	<b>\$158,898</b>	<b>\$60,399</b>
Municipal Court Restricted Fees Fund	\$27,250	\$4,687	\$22,563
<b>Subtotal Municipal Court Restricted Fees Fund</b>	<b>\$27,250</b>	<b>\$4,687</b>	<b>\$22,563</b>
Huntington Economic Development Corporation	\$240,000	\$184,103	\$55,897
<b>Subtotal HEDC Fund</b>	<b>\$240,000</b>	<b>\$184,103</b>	<b>\$55,897</b>
<b>Total Budget</b>	<b>\$8,210,455</b>	<b>\$3,120,702</b>	<b>\$5,089,753</b>

**City of Huntington PD  
Monthly Stats for MARCH 2023**

Officer Name	Miles Driven	Calls Requiring		Arrests Made	Accidents		Contacts Made	Warnings Given
		a Response	Citations Issued		Worked			
Epperly, Bobby	906	5	0	0	0	7	0	
Courtney, Joey	638	38	18	1	1	73	0	
Davis, Billy	637	26	10	0	0	30	7	
McLean, Nichole	636	19	73	1	1	78	10	
Whitworth, Cody	608	40	16	0	0	88	1	
Ramos,Ernesto	62	2	0	0	0	1	0	
Lopez, Felipe	196	8	19	0	2	47	1	
<b>TOTALS</b>	<b>3683</b>	<b>138</b>	<b>136</b>	<b>2</b>	<b>4</b>	<b>324</b>	<b>19</b>	

## **Animal Control Report for MARCH 2023**

**TO: MAYOR AND COUNCIL MEMBERS**  
**FROM: MIKE WOLFE, ANIMAL CONTROL OFFICER**

**ANIMALS CAUGHT: 3**

Cats: 1

Dogs: 2

Misc. Animals: 0

Deceased: 0

Returned to owner: 2

City Dog Tags: 0

Dog Bites: 0

Adopted Out: 1

## **Code Enforcement Report for the month of February 2023**

**TO: MAYOR AND COUNCIL MEMBERS**  
**FROM: MIKE WOLFE, CODE ENFORCMENT OFFICER**

**601 E SPRUCE HAS NOT COMPLIED WITH 021709WT WEESD & TRASH ORDINANCE, 1999-02 NUISANCE ORDINANCE, 021709SB SUBSTANDARD BUILDIND ORDINANCE**

**213 E SPRUCE ST HAS NOT COMPLIED WITH WEEDS & TRASH ORDINANCE #021709WT & NUISANCE ORDINANCE #1999-02**

**202 GIBSONVILLE IS IN VIOLATION OF WEEDS & TRASH ORDINANCE**

**610 GIBSONVILLE IS IN VIOLATION OF WEEDS & TRASH ORDINANCE**

**308 W SPRUCE IS IN VIOLATION OF WEEDS AND TRASH ORDINANCE AND NUISANCE ORDINANCE**

**223 E ELM ST IS IN VIOLATION OF THE NUISANCE ORDINANCE**

**311 E MAPLE IS IN VIOLATION OF WEEDS & TRASH ORDANANCE**

**623 E SPRUCE IS IN VIOLATION OF WEEDS & TRASH AND THE NUISANCE ORDINANCE**

**905 N MAIN ST IS IN VIOLATION OF THE NUISANCE ORDINANCE**

**621 E SPRUCE IS IN VIOLATION OF WEEDS & TRASH AND THE NUISANCE ORDINANCE**

**507 ABBOTT DR IS IN VIOLATION OF THE WEEDS & TRASH ORDINANCE**

**310 E WALNUT ST IS IN VIOLATION OF THE NUISANCE ORDINANCE**

**BUILDING PERMIT: 2**

**ELECTRICAL INSPECTIONS: 4**

**TEMPORY MOBILE HOME PERMIT: 0**

# City Council

## City of Huntington, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	4/25/23	<b>AGENDA ITEM NUMBER</b>	1
<b>AGENDA SUBJECT:</b>	Discussion with possible action to approve allowing GL&S to advertise for bids for construction services on certain aspects of the Sewer Project.		
<b>PREPARED BY:</b>	Julie Davis	<b>Date</b>	4/20/23
<b>EXHIBITS:</b>	None		
<b>BUDGET IMPACT:</b>	<b>Amount Budgeted:</b>		\$00.00
	<b>Required Expenditure:</b>		\$00.00
	<b>Appropriation Required (If Necessary):</b>		\$00.00

**DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:**

**CITY ADMINISTRATOR APPROVAL:**

**RECOMMENDED COUNCIL ACTION:**

It is recommended that Council approve allowing GL&S to advertise for construction bids.



# City Council

## City of Huntington, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	4/25/23	<b>AGENDA ITEM NUMBER</b>	2
<b>AGENDA SUBJECT:</b>	Discussion with possible action to approve the City's updated Water Conservation Plan.		
<b>PREPARED BY:</b>	Julie Davis	<b>Date</b>	4/20/23
<b>EXHIBITS:</b>	Provided at the meeting		
<b>BUDGET IMPACT:</b>	<b>Amount Budgeted:</b>		\$00.00
	<b>Required Expenditure:</b>		\$00.00
	<b>Appropriation Required (If Necessary):</b>		\$00.00

**DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:**

**CITY ADMINISTRATOR APPROVAL:**

**RECOMMENDED COUNCIL ACTION:**

It is recommended that Council approve the updated Water Conservation Plan as prepared by Schaumberg & Polk.

# City Council

## City of Huntington, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	4/25/23	<b>AGENDA ITEM NUMBER</b>	3
<b>AGENDA SUBJECT:</b>	Discussion with possible action to approve a grant administrator for the upcoming, approved Federal Home Grant.		
<b>PREPARED BY:</b>	Julie Davis	<b>Date</b>	4/20/23
<b>EXHIBITS:</b>	Provided at the meeting		
<b>BUDGET IMPACT:</b>	<b>Amount Budgeted:</b>		\$00.00
	<b>Required Expenditure:</b>		\$00.00
	<b>Appropriation Required (If Necessary):</b>		\$00.00

**DESCRIPTION/JUSTIFICATION OF REQUESTED ACTION:**

**CITY ADMINISTRATOR APPROVAL:**

**RECOMMENDED COUNCIL ACTION:**

It is recommended that Council approve a grant administrator for the upcoming and approved Federal Home Grant.